



CPS Family Income Information Form 2023–2024



PART 7: Children’s Racial and Ethnic Identities (Optional)

MARK ONE ETHNIC IDENTITY:

- Hispanic / Latino
- Not Hispanic / Latino

MARK ONE OR MORE RACIAL IDENTITIES:

- Asian
- Black / African American
- Native Hawaiian / Other Pacific Islander
- White
- American Indian / Alaska Native

Instructions For Completing Family Income Information Form

IF YOUR HOUSEHOLD RECEIVES BENEFITS FROM SNAP/TANF, FOLLOW THESE INSTRUCTIONS:

- Part 1:** List all of the household members and date of birth (for students). (Attach another application if necessary.)
- Part 2:** List the DHS case number (SNAP or TANF) of any household member that corresponds with their name in Part 1. Do not use your Medicare card number.
- Skip to Part 5:** If you are interested in sharing application information with All Kids or SNAP agencies, check the box and sign.
- Part 6:** Sign the Form.
- Part 7:** Check the appropriate box to indicate your racial and ethnic identities.

IF YOU ARE APPLYING FOR A HOMELESS, RUNAWAY, OR HEAD START CHILD, FOLLOW THESE INSTRUCTIONS:

- Part 1:** List all of the household members and date of birth (for students).
- Skip to Part 3:** Check the appropriate box; obtain date and signature of Homeless, or Runaway Liaison/Coordinator.
- Skip to Part 5:** If you are interested in sharing application information with All Kids or SNAP agencies, check the box and sign.
- Part 7:** Check the appropriate box to indicate your racial and ethnic identities.

IF YOU ARE APPLYING FOR A FOSTER CHILD, FOLLOW THESE INSTRUCTIONS:

- If all children in the household are foster children:**
- Part 1:** List Students name, date of birth and check the box for “Foster Child” to the left of your foster child’s name.
- Skip to Part 5:** If you are interested in sharing application information with All Kids or SNAP agencies, check the box and sign.
- Part 6:** Sign the Form.

If some children in the household are foster children:

- Part 1:** List Students name, date of birth and check the box for “Foster Child” to the left of your foster child’s name.
- Skip to Part 4:** Follow the instructions under ALL OTHER HOUSEHOLDS INSTRUCTIONS (Part 4) below.
- Part 5:** If you are interested in sharing application information with All Kids or SNAP agencies, check the box and sign.
- Part 6:** Sign the Form.
- Part 7:** Check the appropriate box to indicate your racial and ethnic identities.

ALL OTHER HOUSEHOLDS, FOLLOW THESE INSTRUCTIONS:

- Part 1:** List all of the household members and date of birth (for students).
- Skip to Part 4:** Follow these instructions to report total household income:
- Column 1: Name**
List the first and last name of each person in your household who receives income, related or not (such as grandparents, other relatives, or friends. Attach another sheet of paper if necessary.).
- Columns 2 & 3: Gross Income Amounts and Frequency**
The Gross Income is the amount earned before taxes and other deductions. It should be noted on pay stubs. This is not the same as take-home pay. List the amount each person receives from these sources. Round to the nearest dollar. All other sources of income should also be noted on this application. Next to each amount fill in the circle that indicates how often the person receives their stated income (weekly, every other week, twice a month, monthly, or annually). If you do not wish to disclose your income, please note “decline to answer” in this section. Be aware that if you are low-income, failure to share household income information could reduce the funds your school may otherwise receive.
- Part 5:** If you are interested in sharing application information with Medicaid or SNAP agencies, check the box and sign.
- Part 6:** Sign the Form.
- Part 7:** Check the appropriate box to indicate your racial and ethnic identities.

SCHOOL USE ONLY

Initial Determination: ELIGIBLE (Free or Reduced) INELIGIBLE (Denied, N/A or ?)

CONFIRMATION (Only for those applications selected for verification)

Signature of Confirming Official (Required)

Date